

OXFORD COUNTY LIBRARY BOARD

MINUTES

December 16, 2019

Oxford County Administration Building Room 222

Member Present Chair John Lessif
 Vice-Chair Cathy Hamel
 Julia Harris
 Councillor David Mayberry
 Warden Larry Martin
 Councillor Don McKay
 Councillor Marcus Ryan

Staff Present L. Buchner, Director of Corporate Services
 B. St. Clair, Recorder/Administrator Support Coordinator

1. CALL TO ORDER

12:58 p.m. with John Lessif in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Don McKay

Seconded By: Larry Martin

Resolved that the Agenda be approved as amended by changing the order of business by bringing forward the Closed Session section prior to Report No. 2019-28, titled CEO Performance Appraisal Goals and Objectives.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 November 18, 2019

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Marcus Ryan

Resolved that the Library Board minutes of November 18, 2019 be accepted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

7. CONSIDERATION OF CORRESPONDENCE

8. REPORTS

8.1 Chair's Report

J. Lessif describes it as having been an honour to serve as Library Board Chair for the past year, and extends his thanks and appreciation to Library Board members and staff.

8.2 2019-26 Librarian's Report

RESOLUTION NO. 3

Moved By: Cathy Hamel
Seconded By: Marcus Ryan

Resolved that the Board receive Report No. 2019-26 for information and discussion purposes.

DISPOSITION: Motion Carried

8.3 2019-28 CEO Performance Appraisal Goals and Objectives

RESOLUTION NO. 6

Moved By: David Mayberry
Seconded By: Don McKay

Resolved that the Board approve the key objectives for the CEO to support the library's strategies and goals, as presented in Report No. 2019-28.

DISPOSITION: Motion Carried

8.4 2019-29 Terms of Reference - Stakeholder Engagement Committee

RESOLUTION NO. 7

Moved By: Larry Martin
Seconded By: Marcus Ryan

That the Board approve the Terms of Reference for the Stakeholder Engagement (Tactic#1) Committee as attached to Report No. 2019-29.

DISPOSITION: Motion Carried

Vice-Chair C. Hamel reads the draft minutes from the inaugural Tactic #1 Committee meeting held on Friday, December 6, 2019.

8.5 2019-30 2020 Library Board meeting schedule

RESOLUTION NO. 8

Moved By: David Mayberry

Seconded By: Larry Martin

Resolved that the Oxford County Library Board adopt a schedule for 2020 regular Library Board meetings as set out in Report No. 2019-30 with each regular meeting being held at __1__ p.m.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

10. NOTICE OF MOTIONS

11. NEW BUSINESS / ENQUIRIES / COMMENTS

12. CLOSED SESSION

RESOLUTION NO. 4

Moved By: Cathy Hamel

Seconded By: Marcus Ryan

Resolved that the Oxford County Library Board rise and go into a Closed Session to consider Report No. (CS) 2019-27 regarding personal matters about an identifiable individual.

DISPOSITION: Motion Carried (1:07 p.m.)

Closed Session Ends 3:17 p.m.

RESOLUTION NO. 5

Moved By: Don McKay

Seconded By: Larry Martin

Resolved that Oxford County Library Board rise and reconvene in Open Session.

DISPOSITION: Motion Carried (3:17 p.m.)

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

RESOLUTIONS NO. 9

Moved By: Don McKay
Seconded By: Larry Martin

Resolved that the recommendation contained in Report No. (CS) 2019-27, be adopted.

And further that a meeting be scheduled to include the CEO/Chief Librarian and Board members J. Lessif, D. Mayberry, M. Ryan and J. Harris.

DISPOSITION: Motion Carried

14. ADJOURNMENT

Library Board adjourns at 3:40 p.m. until the next meeting scheduled for January 20, 2020 at 1 p.m. at the Tavistock Public Library.

CHAIR

SECRETARY